



*Wedding Planning Consultants and Special Event Decorators*

#61 Circular Road, Monte Grande, Tunapuna, Trinidad, .W. I.

#32 Buccoo Bay Road, Buccoo Tobago. W.I

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## Event Design Consultation Questionnaire

### Personal Information:

Name (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### About Your Event:

Type of Event: \_\_\_\_\_

Venue: \_\_\_\_\_

City: \_\_\_\_\_

Please Circle: (A) Indoor (B) Outdoor (C) Both (D) Rooftop (E) Beach

Date: \_\_\_\_\_ Time: \_\_\_\_\_ # of Guests: \_\_\_\_\_

Theme: \_\_\_\_\_

Color Scheme: \_\_\_\_\_

### About Your Style:

**Please circle a word(s) that best describes your style and/or the look you want for your event:**

Romantic Traditional Contemporary Modern Eclectic Transitional Mediterranean Asian Simple Soft Chic  
Sophisticated Bold Dynamic Exotic Tropical Artsy Clean Classic Casual Formal Semi Formal

**What specific questions do you have regarding your event? What do you wish to gain from your consultation?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List 2 options for dates and times you would like to schedule your consultation:**

1)..... 2).....

### What are Your Décor /Rental Budget?

**RANGES:** 1) Below \$10,000.00 2) \$10,000.00 - \$15,000.00 3) \$20,000.00 - \$30,000.00 4) Above \$30,000.00



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### *About Your Style:*

Please Circle a word(s) that best describes your style and/or the look you want for your event:

Romantic, Traditional, Contemporary, Modern, Eclectic, Transitional, Mediterranean, Asian

Simple, Soft, Chic, Sophisticated, Bold, Dynamic, Exotic, Tropical, Artsy, Clean, Classic

Casual, Semi Formal, Formal

Please Circle which scenario that best explains you;

- 1) I know exactly what I want.
- 2) I have an idea of what I want but am open to suggestions.
- 3) I don't have any specific design in mind; please help me choose the best design.

Please rate how important your Décor is to you, this will determine if you want to pay extra special attention to details.

- 1) 1-10                  2) 10-50                  3) 50-100                  4) 100

What is your favorite flower?

\_\_\_\_\_

What is your least favorite flower?

\_\_\_\_\_

Are you allergic to any type of foliage? If yes, please state what type below.

\_\_\_\_\_





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## *What You Should Know*

### *Emerald Designs Wants To Help You Celebrate In Style With Our Event Decor Service*

We are offering event decoration and design consulting for \$250.00. Such a small price to pay to leave your guests in awe or to hear them say this was the most beautiful event ever, not a detail missed! Get the expertise that you need at a very affordable price for your wedding, special event, or party.

Here Is How It Works:

- Fill out the questionnaire and send it to us.
- Your appointment will be confirmed by one of our master designers.
- After your appointment is confirmed, you pay the \$250.00 non refundable deposit that is applied towards your final invoice should you hire us.
- A master designer will meet with you at your venue \*or at our office for a one (1) hour session to provide you with ideas, inspiration and advisement specifically for your special event or wedding decorations and venue.
- Clients can opt for a telephone consultation which is free of charge.

\*Consultation fee is not waived for site visits.

### **During your consultation, the designer will answer questions such as:**

- How can I implement my theme and/or color scheme?
- How can I add spice and sophistication to my venue?
- What type of centerpieces should I use that fits my theme and budget?
- How can I use lighting and/or draping?
- Are there any fantastic details that can set my event apart from others?
- How can I hide the eyesores in my venue?
- Should I incorporate specialty table linens or chair covers with other party decorations?

***Got Questions? Please Contact us @ 1-868- 663-5445 OR 1868-779-1632***

*\*Please let us know if you want to see samples of chair covers, table linens, draping or other party decorations at your consultation.*

Please send completed form to us via email@ [emerald\\_dsgn@yahoo.com](mailto:emerald_dsgn@yahoo.com). Your consultation would be confirmed within 24 hrs. To have your questions answered contact us @663-5445/ 779-1632/786-8331